

Update Your Listing

Please Note:

Your changes will not automatically be visible on your listing, they will first go through an approval process that **may take 48-72 hours**. You will be notified if your changes can not be approved.

Please take this opportunity to refresh your memory regarding our web listing guidelines—particularly our eligibility criteria and our **reciprocal link requirement**. Details can be found at AshevilleCVB.com.

Visit ExploreAsheville.com/Partners

Log in and click "Member Record" at the top

Asheville CVB Member Login

ASHEVILLE

Username:

Password:

Remember Username:

[Forgot Password?](#)

Login

Contacts

To give other persons login access to the account, add them under the 'Contacts' tab.

Listing

To update your account information and listing description, select a listing under the 'Listings' tab.

Images/Packages

To add images, videos, or coupons/packages, click the 'Web' tab.

Amenities

To add hours of operations or edit other amenities, click the 'Amenities' tab.

Benefits Summary

View the visibility of your listings, events, and packages.

Welcome, Derek Misler - Logged in to: Derek's Magnificent B&B LOGOUT

Leads **Member Record** Service Requests Reports Partner Bulletins Events

ACCOUNT DETAIL: DEREK'S MAGNIFICENT B&B

Account Information

Account ID: 658	Status: Active
Account: Derek's Magnificent B&B	Region: Downtown
Account (sort): Derek's Magnificent B&B	Email: dmisler@exploreasheville.com
Parent:	Web Site: www.exploreasheville.com
Formerly:	

Phone/Fax Numbers

Primary: (828) 232-2243	Alternate:
Toll Free:	Fax:

Address Information

Physical Address	Billing Address	Shipping Address
36 Montford Avenue Asheville, NC 28801 UNITED STATES	36 Montford Avenue Asheville, NC 28801 UNITED STATES	36 Montford Avenue Asheville, NC 28801 UNITED STATES

Contacts Listings Web Amenities Benefits Summary Social Media Add New Contact

Filter: --Any Type-- Page 1 of 1

Action	Contact ID	Contact Name	Title	Email	Phone	Type
	556	Derek Misler	Owner	dmisler@exploreasheville.com	(828) 232-2243	Primary
	2048	Lauren Harris	Sales Coordinator	lharris@exploreasheville.com	(828) 232-2243	Secondary
	574	Cat Kessler	Group Sales Manager	ckessler@exploreasheville.com	(828) 258-6135	Secondary

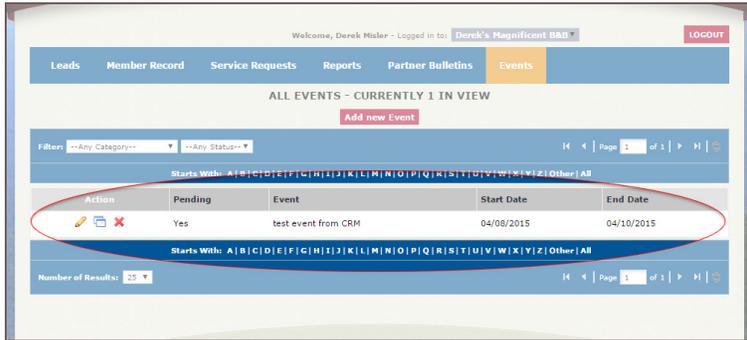
Page 1 of 1

If you need help or wish to submit feedback, send an email to LHarris@ExploreAsheville.com, and be sure to include "ExploreAsheville.com Feedback" in the subject line. Thank you!

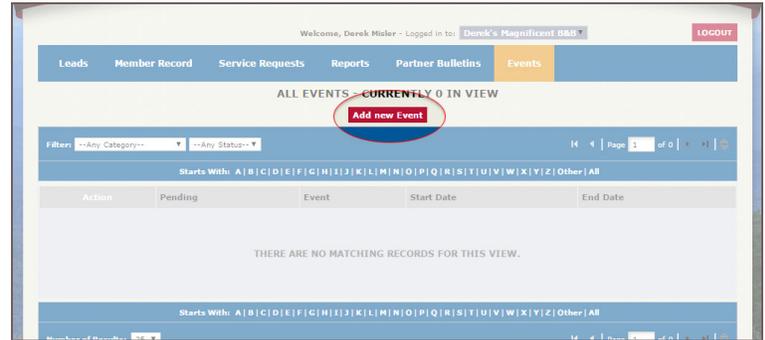
Submit Your Events

To access the events calendar, click "Events" at the top

Edit current events



Submit a new event



Fill out or edit this one-page form

Editing an Event

Making changes to an event will change the event status to 'Pending' and the event will have to be reapproved.

Member Listing

Select the listing you'd like to associate with your event. This will auto-populate the address fields. Typically, this is the 'Website' listing. Be sure to double-check your listing ID in the Member Record section to make sure you've selected the correct listing.

Event Image

As a reminder, event images must be either a JPG or GIF file, and must be 220px wide by 175px tall.

Event Categories

Select any and all relevant categories. The Asheville CVB reserves the right to add or remove categories when appropriate.

A screenshot of the 'Events: Add New Event' form. The form is divided into several sections: 'Event Information' (Event Title, Event/Start Dates), 'Event Recurrence' (One Day, Daily, Weekly, Monthly, Yearly), 'Event Description' (Event Times, Member Listing, Event Location, Event Address, Event City, Event State, Event Zip Code, Event Admission, Contact, Public Phone, General Email, Website, Event Picture), and 'Event Categories' (Available, Selected). The form includes various input fields, dropdown menus, and buttons for 'Save', 'Save & New Event', and 'Close'. A red message indicates that red fields are required.

If you need help, send an email to LHarris@ExploreEsheville.com, and be sure to include "ExploreAsheville.com Event Help" in the subject line. Thank you!